



University Students' Council – Position Description

Position Title:	PrideUSC Coordinator
Supervisor:	Vice President Orientation & Programming
Remuneration:	\$19.50/hour
Hours of Work:	10 hours per week average
Term:	September 1 – April 30
Virtual Training:	Must be available Thursday, August 13th 5-7pm

OVERVIEW:

The PrideUSC Coordinator is expected to facilitate programming and initiatives that promote the inclusivity and acceptance of all genders and sexualities amongst the student body. As well, the Coordinator will develop a variety of campaigns and educational resources dispelling misunderstandings related to gender and sexuality. Finally, you will work with the USC Executive to ensure the organization's work is intersectional, inclusive, and equitable.

DUTIES AND RESPONSIBILITIES:

- Organize campaigns, programs, and initiatives to educate students on campus and community resources for LGBTQIA+ & 2S students; organize discussion and support groups; host educational workshops and training sessions; and provide informative and engaging programming.
- Consult and liaise with LGBTQIA+ & 2S on campus; within the London community; students; and the USC Executive in all programming.
- In collaboration and consultation with the VP Orientation & Programming, engage with the Pride Library, the Office of the AVP EDI, Department of Housing and Ancillary Services, and other university bodies that play a role in the student experience of LGBTQIA+ & 2S students.
- Organize and execute at least two PrideUSC initiatives per semester such as Pride Ball, workshops and community gatherings.
- Develop advocacy goals aimed at creating a campus that is intersectional and welcoming of sexual and gender diversity, and share these recommendations with the VP Orientation & Programming through an annual report.
- Consult with the VP Orientation & Programming and broader USC Executive to determine annual research priorities; identify research best practices; and create a research strategy prior to the execution of the research and consultation phases.
- Contribute to the budgeting and event proposal process with the AVP Orientation & Programming for all portfolio initiatives.

QUALIFICATIONS:

- All Coordinators must be enrolled in an Undergraduate or Professional Student (Medicine, Law, Education and Dentistry) degree during their employment term.
- A Coordinator cannot hold another USC paid position (USC Operation, AVP, Governance Leader, Intern) or USC Councillor, Purple Care Trustee, or Director position on the USC Board of Directors or the Appeals Board.

KNOWLEDGE, SKILLS and ABILITIES:

Candidates for this position should have aptitudes in the following areas:

- Lived Experience: Critical to the position of PrideUSC Coordinator is an understanding, respect, and lived experience of LGBTQIA+ & 2S concerns and issues.
- Strong interpersonal communications skills, project management skills and research skills.
- It is necessary for the PrideUSC Coordinator to understand and learn about campus and community resources, and work with marginalized communities on campus.

TRAINING:

- All Coordinators will be required to attend all USC-mandated training sessions for Coordinators, as determined by the VP Orientation & Programming and the USC People and Development Department.
- All Coordinators will be expected to attend mandatory EDI and Health and Safety training conducted at the beginning of their term.