#5 MEETING OF COUNCIL 2025/2026

TIME:
Part 1: November 26, 2025
6:30 PM

Part 2: December 3, 2025, 6:30 PM

PLACE:
Part 1: UCC 269, Community Room

Part 2: UCC 269, Community Room

ZOOM INFO FOR OBSERVERS:
Armaan Jassal is inviting you to a scheduled Zoom meeting.

TOPIC: USC meeting
TIME: 6:30 PM

Part 1: November 26, 2025, 6:30 PM
Part 2: December 3, 2025, 6:30 PM

Join Zoom Meeting
https://westernuniversity.zoom.us/j/94530335611

Meeting ID: 945 3033 5611
Passcode: 137668

Echo360: insert
Echo Login Instructions: Logging in to Echo 360

1. **Call to Order (0:00 PM)**
2. **Land Recognition**
    a. Delivered by Pooji Adikari
3. **Roll Call**
4. **Approval of Agenda (MOVER/**Seconder**)**
5. **Approval of Minutes (MOVER/**Seconder**)**
    a. 20251022_(Minutes) Meeting of Council
6. **Comments from the Chair**
7. **Announcements**
8. **Board of Directors Report**
    a. Delivered by *Grace Wu, Chair of the Board of Directors (max 15 mins, Q&A permitted)*
        i. *Chairs Note: this report will include a summary of information related to the review of the Boards annual Audited Financial Statements*
9. **For Action**

For Election

a. Motion to Elect Three (3) Councillors to Purple Care Trustee Hiring Panel (Motion 1, Appendix A) - *K. Henricus, President, Seconder*
    i. *Candidates will be given 2 minutes to present. No Q&A period.*

b. Motion to Elect Three (3) Outgoing Councillors to the Hired VP Recruitment Panel (Motion 2, Appendix B) - *K. Henricus, President, Seconder*
    i. *Candidates will be given 2 minutes to present. No Q&A period.*
    ii. *Chairs Note: Councillors sitting on the hiring committee must not have any intention of returning to Council next year or be running for any position on Council and/or the Executive Team during the 2026 USC Spring General Election. They will be randomly assigned to reviews by USC Hiring Personnel.*

c. Motion to Elect One (1) Outgoing Councillor to the Board Of Directors Nominating Committee (Motion 3, Appendix C) - *K. Henricus, President, Seconder*
    i. *Candidates will be given 2 minutes to present. No Q&A period.*
    ii. *Chairs Note: Councillors sitting on the nominating committee must not have any intention of returning to Council next year or be running for any position on Council and/or the Executive Team during the 2026 USC Spring General Election.*

First Reading (to be heard on November 26, 2025)

Governance and Finance Standing Committee

a. Motion to Approve Amendments to the Council Composition procedure (Motion 5, Appendix E) - *K. Henricus, President, Seconder*
    i. *Chairs Note: The Council Composition Procedure is reviewed annually to update seat allocations using Registrar data ahead of the January elections. This year's review also included a substantive review as part of the three-year review mandate. Any enrollment-based changes will be presented to Council as an information item via email between Late November and early January (prior to elections). Any substantive changes must be approved by council before December 7th, 2025 to apply to the Spring General Election.*

b. Motion to Approve Amendments to the External Relationships Policy (Motion 6, Appendix F) - *K. Henricus, President, Seconder*

c. Motion to Approve Amendments to the Conference and Retreat Policy (Motion 7, Appendix G) - *K. Henricus, President, Seconder*

12. Adjourning (insert time)

Meeting will adjourn until December 3, 2025 at 6:30 PM

Second Reading (December 3) - Resume (insert time)

13. Presentations *(15 Minute maximum, Q&A permitted)*

a. Executive Reports - *J. Ijam, VPUA*
b. Executive Reports - *O. Sayyed, VPEA*
c. Executive Reports - *R. Whelpley, VPOP*
d. Executive Reports - *W. Masse, VPSS*
e. Executive Reports - *S. Ahmad, VPSE*
f. November Feedback and Advocacy Update Presentation – *K. Henricus, President (IN CAMERA)*
    i. *Chairs Note: ACOSC members approved a motion to move the executive presentations from Part I to Part II of the November Council meeting due to time constraints. A subsequent motion to move the President's advocacy update to an in-camera session was also carried by majority vote. During an in-camera motion, only ordinary members of council may be in attendance, a separate recording and set of minutes will be taken.*

14. For Action

15. Executive Reports

B. Motion to Approve Executive Reports (Motion 4, Appendix D) - *K. Henricus, President, Seconder*

Governance and Finance Standing Committee

d. Motion to Approve Amendments to the Council Composition procedure (Motion 5, Appendix E) - *K. Henricus, President, Seconder*
    i. Chairs Note: The Council Composition Procedure is reviewed annually to update seat allocations using Registrar data ahead of the January elections. This year's review also included a substantive review as part of the three-year review mandate. Any enrollment-based changes will be presented to Council as an information item via email between Late November and early January (prior to elections). Any substantive changes must be approved by council before December 7th, 2025 to apply to the Spring General Election.

e. Motion to Approve Amendments to the External Relationships Policy (Motion 6, Appendix F) - *K. Henricus, President, Seconder*

f. Motion to Approve Amendments to the Conference and Retreat Policy (Motion 7,

Appendix G) - *K. Henricus, President, Seconder*

16. For Information
17. For Discussion
18. Questions and Comments from Western Community
19. New Business
20. Termination (insert time)

Motion 1

Election of Councillors to Purple Care Trustee Hiring Panel

Whereas: Three (3) Councillors are needed to sit on the hiring panel for the 2025–2026 Purple Care Trustees;

Be it resolved that: Council elect three (3) outgoing, non-returning Councillors to sit on the Purple Care Trustee Hiring Panel.

K. HENRICUS/Seconder

Motion 2

Motion to Elect Three (3) Outgoing Council Representatives to the Hired VP Recruitment Panel

Whereas: The hiring process for the hired Vice-President roles requires three (3) outgoing Councillors to sit on the panel; and

Whereas: The interview process will take place in person in March, 2026;

Be it resolved that: Council elect three (3) outgoing Councillors to sit on the Vice-President hiring panel.

K. HENRICUS/Seconder

Motion 3

Motion to Elect One (1) Councillor to the Board of Directors Nominating Committee

Whereas the Board Nominating Committee Terms of Reference require one outgoing, non-returning councillor to participate in the selection process for new Board Directors;

Be it resolved that Council elect one (1) outgoing councillor to serve on the Board of Directors Nominating Committee for the 2026–2027 selection process.

K. HENRICUS/Seconder

Motion 4

Executive Reports

Be it resolved that Council accept the executive reports for October 2025.

K. HENRICUS/Seconder

Motion 5

Approval of Amendments to the Council Composition Procedure

Whereas: the *Council Composition Procedure* is subject to annual administrative updates in addition to a substantive review every three years

Whereas: this year's scheduled substantive review identified only minor administrative changes required for clarity and consistency;

Be it resolved that: Council approve the amended *Council Composition Procedure* as presented.

Be it further resolved that the USC shall receive the updated enrollment figures effective January 2026 and submit them to Council for information.

K. HENRICUS/Seconder

Motion 6

Approval of Amendments to the External Relationship & Strategy Policy

Whereas: the USC reviews its policies regularly to maintain accuracy and alignment

Whereas: the *External Strategy & Relationships Policy* contained outdated references;

Be it resolved that: Council approve the amended *External Strategy & Relationships Policy* as presented.

K. HENRICUS/Seconder

Motion 7

Motion Approve Amendments to the Conference and Retreat Policy

Whereas: the USC conducts regular policy reviews to maintain clarity and consistency;

Whereas: the *Conference and Retreat Policy* required minor administrative updates;

Be it resolved that: Council approve the administrative amendments to the *Conference and Retreat Policy* as presented

K. HENRICUS/Seconder

Appendices

Appendix A

Copy of Motion_Election of Three (3) Councillors PurpleCare Trustee Hiring Committee R…

Appendix B

Copy of Motion_Election of Three (3) Outgoing Councillors to the Hired VP Panel 20251126

Appendix C

Copy of Motion_Election of One (1) Outgoing Councillor to the Board Nominating Committ…

Appendix D

Copy of Motion_Approval of November Executive Reports_20251022

Appendix E

Copy of Motion_Approval of Amendments to the Council Composition Procedure

Appendix F

Copy of Motion_Approval of Amendments to the External Relationships & Strategy Policy

Appendix G

Copy of Motion_Approval of Amendments to the Conference and Retreat Policy