



BOARD OF DIRECTORS – MEETING MINUTES

Meeting Date	May 22, 2024	Time	7:30pm
Meeting Title	Board Meeting	Type	Regular
Meeting Chair	J. Higgins & E. Berry	Location	Virtual
Recording Secretary	J. Higgins	Call to Order	7:35pm

Attendees		Regrets
Board	E. Kalaydjian, USC President G. Wu A. Vafaei E. Berry M. Haas E. Ouellette K. Hyles B. Yu	S. Rambharack
Management		J. Oware M. Kamphuis K. Pacheco J. Armour

2. Land Acknowledgement

3. Disclosures of Conflict of Interest

There were no conflicts of interest.

4. Adoption of Agenda

MOTION – G. Wu motioned to adopt the agenda. B. Yu seconded the motion. The agenda was approved.

5. For Decision:

5.1.	Board Chair Ratification	J. Higgins
G. Wu, A. Vafaei and E. Berry are running for the role of Board Chair. Each candidate introduced themselves, and the Directors were provided an opportunity to ask each of them questions about their proposal. The Directors emailed in their votes for who to elect as Chair, and voted in favour of Ethan Berry.		
BIRT the USC Board of Directors ratify E. Berry as the 2024-2025 Board Chair.		
Moved	E. Kalaydjian	Second M. Haas Approved Unanimous

E. Berry took over Chair duties following their ratification.

5.2.	Vice Chair Ratification			J. Higgins	
B. Yu, M. Haas, and G. Wu are running for the role of Vice Chair. Each candidate introduced themselves, and the Directors were provided an opportunity to ask each of them questions about their proposal. The Directors emailed in their votes for who to elect as Vice-Chair, and voted in favour of Grace Wu.					
BIRT the USC Board of Directors ratify G. Wu the 2024-2025 Vice Chair.					
Moved	A. Vafaei	Second	M. Haas	Approved	Unanimous

5.3.	Finance Committee Chair Ratification			J. Higgins	
G. Wu and E. Berry are running for the role of Finance Committee Chair. Upon his ratification as Chair, E. Berry withdrew his proposal. The Directors were provided an opportunity to ask G. Wu questions about her proposal. The Directors emailed in a vote of confidence. The Directors voted in favour of electing G. Wu as Finance Committee Chair.					
BIRT the USC Board of Directors ratify G. Wu the 2024-2025 Finance Committee Chair.					
Moved	M. Haas	Second	B. Yu	Approved	Unanimous

5.4.	Human Resources Committee Chair Ratification			J. Higgins	
K. Hyles is running for the role of Human Resources Committee Chair. The Directors were provided an opportunity to ask her questions about her proposal. The Directors emailed in a vote of confidence. The Directors voted in favour of electing K. Hyles as HR Committee Chair.					
BIRT the USC Board of Directors ratify K. Hyles as the 2024-2025 HR Committee Chair.					
Moved	B. Yu	Second	G. Wu	Approved	Unanimous

5.5.	Governance Committee Chair Ratification			J. Higgins	
B. Yu and A. Vafaei are running for the role of Governance Committee Chair. Each candidate introduced themselves, and the Directors were provided an opportunity to ask each of them questions about their proposal. The Directors emailed in their votes for who to elect as Governance Committee Chair and voted in favour of A. Vafaei.					
BIRT the USC Board of Directors ratify A. Vafaei as the 2024-2025 Governance Committee Chair.					
Moved	B. Yu	Second	M. Haas	Approved	Unanimous

5.6.	2024-2025 Board Legislative Calendar			J. Higgins	
The Board of Directors were provided with the following dates for the 2024-2025 Board Legislative Calendar: Meeting #1 – Chair Election – May 22, 2024 Meeting #2 – July 21, 2024 Meeting #3 – September 13, 2024 Meeting #4 – October 25, 2024 Meeting #5 – December 6, 2024 Meeting #6 – January 31, 2025 Meeting #7 – February 28, 2025					

Meeting #8 – April 4, 2025					
BIRT the USC Board of Directors ratify the 2024-2025 Board of Directors Legislative Calendar.					
Moved	M. Haas	Second	A. Vafaei	Approved	Unanimous

5.6.	Board Committee Ratification	J. Higgins			
The 2024-2025 Board Committee membership will be as follows: Finance – E. Berry and G. Wu (one vacant) Governance – M. Haas, B. Yu and A. Vafaei Human Resources – K.Hyles, E. Ouellette, and E. Kalaydjian Gazette Publishing Committee – K. Hyles PurpleCare Trust Representative – G. Wu EDI Committee Representative – E. Ouellette					
BIRT the USC Board of Directors ratify the 2024-2025 Board Committees.					
Moved	M. Haas	Second	E. Ouellette	Approved	Unanimous

5. Inquiries and Other Business:

S. Rambharack has resigned from her role as a Director due to the demands of an internship this year. J. Liu has been asked if she would like to serve a third term, but if required, the Board will strike a hiring panel to find a replacement.

BIRT the Board of Directors nominate B. Yu and E. Berry to sit on a Nominating Committee for the vacancy on the 2024-25 Board of Directors if required.					
Moved	M. Haas	Second	G. Wu	Approved	Unanimous

6. Adjournment of Public Meeting:

Motion to adjourn at 8:31pm.					
Moved	M. Haas	Second	E. Kalaydjian	Approved	Unanimous