



BOARD OF DIRECTORS – MEETING MINUTES

Meeting Date	April 2, 2024	Time	2:30pm
Meeting Title	Board Meeting	Type	Regular
Meeting Chair	K. Henricus	Location	Boardroom

Attendees		Regrets
Board	K. Henricus, Chair R. Mohamed, HR Committee Chair J. Liu, Finance Committee Chair S. Ajak, USC President A. Vafaei E. Berry S. Rambharack	A. Chen G. Wu
Management	J. Armour, COO K. Pacheco, Senior Manager People and Development M. Kamphuis, Senior Manager Advocacy and Government Services J. Oware, Finance Manager	
Recording Secretary	J. Higgins, Leadership Support Manager	
Guests	K. Hyles and E. Oullette	

1. Call to Order:

The meeting was called to order at 2:36pm.

2. Land Acknowledgement

3. Disclosures of Conflict of Interest:

There were no disclosures of conflict of interest.

4. Adoption of Agenda:

Motion – K. Henricus motioned to approve the agenda. E. Berry seconded the motion. The motion was approved.

5. Comments from the Chair: K. Henricus congratulated the outgoing board on their last meeting, and stated that it has been her privilege to meet all the Directors involved in the role and work with the full-time staff. She stated that the theme of this meeting is gratitude.

6. USC Mission Moment: S. Ajak agreed on the theme of gratitude for the meeting. He stated that tonight we are celebrating our Coordinators, Interns and AVPs as they have done phenomenal work this

year. He continued that this past week they had the finals for the USC entrepreneurship and all the students and their ideas were phenomenal. The winner developed a women’s safety bracelet which will be sold at the Purple Store.

7. Approval of Minutes:

7.1.	March 1, 2024
Motion to approve the minutes from the March 1, 2024 meeting. K. Henricus motioned to approve. A. Vafaei seconded the motion. The motion was approved.	

8. Reports for Information:

8.1.	Executive & COO Report	J. Armour & S. Ajak
J. Armour and S. Ajak summarized the COO & Executive Report . J. Armour made a note that production costs are going up for events, and that was cut off of his report. He stated there are only two major players in Ontario, and the costs keep rising.		

9. Reports from Board Committees:

9.1.	Governance Committee	A. Vafaei			
A. Vafaei summarized the Governance Committee Report .					
J. Liu inquired on the Vice Chair’s role on hiring panels, as included in like 3.7. M. Kamphuis stated that the Vice-Chair is not exempt from hiring, so it applies in the same sense as other directors.					
J. Liu inquired if the PurpleCare Trustees would no longer have a vote for the Chair of the Trust. M. Kamphuis stated that the Trust documentation mirrors these changes. J. Armour stated this provides a good opportunity for the Vice Chair to get some experience, where the students at large should be using their feelings on what students want, versus being caught up in the Roberts rules of a meeting. K. Pacheco added that the board has the most objective role on the committee, in terms of who the best chairperson would be, it is the board representative. She continued that there have been political undertones and it depoliticizes the Trust and provides clear terms, and gives more for the Vice Chair to do. K. Henricus added that the Directors also have more governance training than students at large have access too.					
J. Liu spoke to her experience on the Trust this past year, and agreed that this makes the most sense. She stated that in the beginning, she believed she would be a good fit as Chair but didn’t want to overstep, so this will be helpful to make the lines clear.					
9.1.1.	Vice Chair Terms of Reference	A. Vafaei			
BIRT that the Board of Directors approve the Vice Chairperson Terms of Reference .					
Moved	K. Henricus	Second	S. Rambharack	Approved	Unanimous

9.2.	Finance Committee	J. Liu
J. Liu summarized the Finance Committee Report .		
S. Rambharack inquired if the USC is worried about the increase in minimum wage. J. Armour stated that overall financially, the USC is good, as our budget will be able to bear this; the financial performance of the individual units may be hurt or compensated from cash flow or reserves. He		

continued that in order to balance the rising wages, price increases may occur or accept some worse numbers as a result. K. Pacheco stated that retaining our staff will be the impact, as we are going into CBA negotiations we will need to fix our fulltime salaries, but what does minimum wage rising mean to our contingent. At BOCO we will speak to total compensation, what do we stand for as an employer, we can withstand financially but how much do we react and distinguish our union and management staff and keep going up or do we invest that in other places.

9.2.1.	F2024 Q3 Financial Statements			J. Liu	
BIRT that the Board of Directors accept the F2024 Q3 Financial Statements .					
Moved	K. Henricus	Second	J. Liu	Approved	Unanimous
9.2.1.	Finance Committee Subcommittee Terms of Reference			J. Liu	
BIRT that the Board of Directors approves the Finance Subcommittee of the Board Terms of Reference .					
Moved	K. Henricus	Second	J. Liu	Approved	Unanimous

9.3.	HR Committee			R. Mohamed	
R. Mohamed summarized the HR Committee Report . She reminded any outgoing Directors who have not yet completed their exit surveys to please do so.					

Motion to accept the reports provided by the Executive/COO, Finance Committee, Governance Committee and HR Committee.					
Moved	K. Henricus	Second	J. Liu	Approved	Unanimous

10. Confidential Session

Motion to go in camera.					
Time	3:21pm		Return	3:55pm	
Moved	J. Liu		Second	E. Berry	

11. For Decision

BIRT that the Board task management with an update on Gazette operational supports and training at the next Board meeting.					
Moved	S. Rambharack	Second	J. Liu	Approved	Unanimous

11. Inquiries and Other Business:

12. Motion to adjourn at 4:00pm. E. Berry motioned to adjourn. A. Vafaei seconded the motion. The motion was approved.