



University Students' Council – Position Description

Position Title: Food Support Service Volunteer
Supervisor: Food Support Service Coordinator
Term: September 1 – April 30th

POSITION OVERVIEW

Food Support Services (FSS) is a USC service that consists of an on-campus food bank and programming which is dedicated to combating food insecurity among Western University students. Becoming a Food Support Services volunteer is an amazing introduction to getting involved with the USC while creating a meaningful impact on the Western community.

PRIMARY RESPONSIBILITIES

1. Arrive punctually for your scheduled shift (and communicate with FSS Volunteer Director and/or Coordinator if you will experience difficulty arriving at your shift).
2. During your 2 hour (minimum) shift, manage the following food bank operations:
 - i. Fill requested food hampers.
 - ii. Help visitors and answer any questions they may have.
 - iii. Organize food bank items by expiry date and shelve new donations.
 - iv. Maintain an up-to-date inventory list of all items.
 - v. Provide feedback to FSS Coordinator on the best ways to improve the food bank.
3. Participation in programming events throughout the school year.

TIME COMMITMENT

1. Minimum 2 hours/week commitment.
2. Mandatory training session before the academic year begins.