

## FAQ - Head Soph and Programming Assistant Positions

\*\*Head Sophs and Programming Assistants(PA) positions will be posted concurrently. Applicants are allowed to apply for both positions so they will be considered for PA if they are unsuccessful with their Head Soph application.

**Question: Will Head Soph and PA interviews be in person?**

**Answer:** No. Interviews will be virtual using the Spark Hire interview platform.

**Question: When will I have to be in London for in-person training?**

**Answer:** Head Sophs/PAs should plan to attend full days of leadership team training during the training period of **mid-August for 2 weeks**, followed by in-person NWeek training. A full training schedule will be provided and will include breaks throughout the schedule to promote overall wellness and balance for student leaders attending.

Head Soph's and PA's will be required to be in person for **4 weeks** as follows:

- Mandatory in-person training - mid-August for two weeks
- N-Week
- O-Week

**Question: What if I have a summer job and cannot make that duration of training?**

**Answer:** This training is mandatory. You will not be considered for a leadership team position if you cannot attend the full training period in mid-August.

**Question: Will there be any compensation/stipend for the training period?**

**Answer:** Head Sophs and PAs will receive an honorarium from Western for the 2 weeks of mandatory leadership team training beginning mid- August. This is to offset any summer earnings a Head Soph or PA would have given up to return to campus early and attend mandatory leadership team training. There will be no accommodations made for missing any part of the 2 week training period nor a virtual option.

**Question: Will housing be provided if I do not have accommodation in London?**

**Answer:** A contact will be established by Western Housing for students requiring housing during the leadership team training period. This will be based on request.

**Question: Will meals be provided at training?**

**Answer:** Some meals will be provided.

**Question: Do I have to maintain a minimum grade average?**

**Answer:** All Orientation Leaders must achieve a minimum 65% average in their course marks from the fall and winter academic terms ending in April 2023. Summer and intersession courses do not count towards the calculation of this average. An appeals process is available should candidates not meet the minimum requirement.

**Question: Can I apply if I have a conduct history from residence or the Code of Student Conduct?**

**Answer:** All Orientation Leaders, including Head Sophs and PAs, must be in “good standing” with the University and Housing & Ancillary Services . This means that they have no record of behavior management sanctions which restrict their eligibility to participate in the Orientation Program.

**Question: Can I apply to multiple constituencies?**

**Answer:** Yes! We welcome you to apply to constituencies that excite you the most. Students from any faculty, residence or with various experience can apply to Residence and Off-Campus soph teams. However, only students within that specific faculty are eligible to apply for a faculty position. If successful, you will receive an offer from each constituency you are the top candidate for. Candidates will then get to select which team they accept.

**Question: Can I apply if I'm in Ivey?**

**Answer:** HBA1 students are eligible to charity soph, residence soph, and OC soph. HBA2 students who are completing dual degree are eligible to soph for their home faculty.

Students participating in Internships/Exchanges during the 2023-2024 academic year will not be eligible to participate in the Orientation Program

**Question: Where can I send questions that have not been addressed in this FAQ list?**

**Answer:** Questions can be emailed to: [studentprograms@westernusc.ca](mailto:studentprograms@westernusc.ca)