USC Position Description

FOOD SUPPORT SERVICES VOLUNTEER

EFFECTIVE: August 1st, 2022. | SUPERVISOR: Food Support Services Coordinator

POSITION OVERVIEW

Food Support Services (FSS) is a USC student-run food bank, dedicated to combating food insecurity among Western University students. Becoming a Food Support Services volunteer is an amazing introduction to getting involved with the USC while creating a meaningful impact on the Western community.

PRIMARY RESPONSIBILITIES

1. Communicate with the FSS Volunteer Director and/or Coordinator to be scheduled each semester for a (minimum) 2 hour shift.

2. Arrive punctually for your scheduled shift (and communicate with FSS Volunteer Director and/or Coordinator if you will experience difficulty arriving at your shift).

3. During your 2 hour (minimum) shift, manage the following food bank operations:
   i. Fill requested food hampers.
   ii. Help visitors and answer any questions they may have.
   iii. Organize food bank items by expiry date and shelve new donations.
   iv. Provide feedback to FSS Coordinator on the best ways to improve the food bank.

TIME COMMITMENT

1. Minimum 2 hours/week commitment.

2. Mandatory training session before the academic year begins.

If you have any questions about the position or the application process, please contact Jenna Lam, Food Support Services Coordinator at foodsupport@westernusc.ca