



Faculty Soph Position Description

Position Title: Faculty Soph
Supervisor: Faculty Head Soph and Programming Assistants
Remuneration: Volunteer

As a volunteer in the Orientation Program, a Faculty Soph has a responsibility to facilitate a transition experience that promotes safety, encourages participation in Orientation events, and fosters a seamless adjustment to the University's academic and social environment for new students. Western's Orientation Program will welcome all new Students regardless of their gender, culture, sexual orientation, race, faith-based tradition, or any other identity unique to the Western community.

SCOPE OF POSITION:

- The Faculty Soph position is open to all full-time undergraduate students (new or returning applicants) registered at Western for the 2022-23 and 2023-24 academic years.
- Faculty Sophs are required to sign a one-week behavioral contract for the duration of Orientation Week instead of a year-long contract. However, Faculty Sophs will continue to be responsible for the social transition of first year students in their faculty community during Orientation Week and they have a year-long commitment as a student leader that extends beyond Orientation Week.
- All applicants are required to have no behavior sanctions such as probation and/or de-sophing that will limit the individual from participating in the Orientation Program.
- All Faculty Sophs are required to complete all components of mandatory Soph training before assuming their duties. Individuals who are not able to complete component(s) of training may not be eligible to assume their roles.
- Faculty Soph roles may include situations where Sophs will be approached by students who have experienced challenges or exhibit high-risk behaviours such as thoughts of suicide, sexual assaults, domestic violence, mental health concerns, and self-harm.
Faculty Sophs are responsible for listening and providing resources to students; they do not provide counselling.
- Appropriate support will be provided for Faculty Sophs to ensure their health and wellness is a priority.
- All successful candidates can expect to be required in London for NWeek training around August 25th **at the earliest.**



Faculty Soph Position Description

COMPETENCIES:

- Collaboration and Teamwork
- Communication and Interpersonal Relationships
- Conflict Resolution and Mediation
- Critical Thinking and Problem Solving
- Flexibility and Adaptability
- Leadership

RESPONSIBILITIES:

- Participate in Orientation Week 2023 by assisting in the planning of, supporting, and attending constituency and campus-wide events
- Support Residence Move
- You will be expected to attend mandatory training as set out by Western University, conducted at the beginning of your role
- Maintain open communication and collaboration with student leaders
- Act as a role model of respect for self, others, and the community
- Work collaboratively with other student leaders
- Use problem solving skills to approach difficult situations
- Demonstrate positive attitudes and behaviours
- Create an inclusive atmosphere and promote a sense of belonging to the campus
- Value differences in gender identity, culture, sexual identity, religion, spirituality, and race, amongst others
- Sign and adhere to the Faculty Orientation Leader Contract