

FAQ - Head Soph and Programming Assistant Positions

**Head Sophs and Programming Assistants(PA) positions will be posted concurrently which is a different practice from the past. Applicants are encouraged to apply for both Head Soph and PA positions if they are interested in both to ensure that they are considered for one position and not another. Applicants who apply for both roles will be considered by the hiring panel for each position.

Question: Will Head Soph and PA interviews be in person?

Answer: No. Interviews will be virtual using different software based on constituency, Spark Hire (Faculty & Charity) and Zoom (Residence & Off-Campus).

Question: When will I have to be in London for in-person training?

Answer: Head Sophs/PAs should plan to attend full days of leadership team training during the training period of **August 15th - 28th**, followed by in-person NWeek training **starting August 29th**. A full training schedule will be provided and will include breaks throughout the schedule to promote overall wellness and balance for student leaders attending.

Head Soph's and PA's will be required to be in person for **4 weeks** as follows:

- Mandatory in-person training - August 15th - August 28th
- N-Week - August 29th - September 4th
- O-Week - September 5th - September 11th

Question: What if I have a summer job and cannot make that duration of training?

Answer: This training is mandatory. You will not be considered for a leadership team position if you cannot attend the full training period, August 15th-28th.

Question: Will there be any compensation/stipend for the training period?

Answer: Head Sophs and PAs will receive a \$1250.00 honorarium from Western for the 2 weeks of mandatory leadership team training from August 15th - 28th. This is to offset any summer earnings a Head Soph or PA would have given up to return to campus early and attend mandatory leadership team training. There will be no accommodations made for missing any part of the 2 week training period nor a virtual option.

Question: Will housing be provided if I do not have accommodation in London?

Answer: A contact will be established by Western Housing for students requiring housing during the leadership team training period (August 15th-28th). This will be based on request.

Question: Will meals be provided at training?

Answer: Some meals will be provided.

Question: Do I have to maintain a minimum grade average?

Answer: All Orientation Leaders must achieve a minimum 65% average in their course marks from the fall and winter academic terms ending in April 2022. Summer and intersession courses do not count towards the calculation of this average. An appeals process is available should candidates not meet the minimum requirement.

Question: Can I apply if I have a conduct history from residence or the Code of Student Conduct?

Answer: All Orientation Leaders, including Head Sophs and PAs, must be in “good standing” with the University and Housing & Ancillary Services . This means that they have no record of behaviour management sanctions which restrict their eligibility to participate in the Orientation Program.

Question: Can I apply to multiple constituencies?

Answer: Yes! We welcome you to apply to constituencies that excite you the most. Students from any faculty, residence or with various experience can apply to Residence and Off-Campus soph teams. However, only students within that specific faculty are eligible to apply for a faculty position. If successful, you will receive an offer from each constituency you are the top candidate for. Candidates will then get to select which team they accept.

Question: Can I apply if I'm in Ivey?

Answer: HBA1 & HBA2 students entering HBA1 in September 2022 are eligible to be an Off Campus or a Residence Soph. Students participating in Internships/Exchanges during the 2022-2023 academic year will not be eligible to participate in the Orientation Program

Question: Where can I send questions that have not been addressed in this FAQ list?

Answer: Questions can be emailed to: orientation@uwo.ca