



### BOARD OF DIRECTORS – MEETING MINUTES

<b>Meeting Date</b>	March 15, 2021	<b>Time</b>	3:00PM
<b>Meeting Title</b>	Board Meeting	<b>Type</b>	Regular
<b>Meeting Chair</b>	M. Reesor & R. Sapra	<b>Location</b>	Virtual
<b>Recording Secretary</b>	J. Higgins	<b>Call to Order</b>	3:03pm

<b>Attendees</b>		<b>Regrets</b>
<b>Board</b>	K. Arora C. Balas I. Berry C. Harasym P. Liang M. Parkin M. Reesor, USC President R. Sapra V. Vijay	
<b>Management</b>	J. Armour, Chief Operating Officer V. Macauley, Senior Manager Finance and Compliance K. Pacheco, Senior Manager People and Development N. Soave, Senior Manager Government and Advocacy Services M. St.Pierre, VP Governance and Finance	
<b>Guests</b>		
<b>Disclosures of Conflict of Interest</b>	There were no disclosures of conflicts of interest.	

### 3. Adoption of Agenda

**MOTION** – C. Harasym motioned to adopt the agenda. R. Sapra seconded the motion. The agenda was approved.

### 4. For Decision:

<b>4.1.</b>	<b>Board Committee Ratification</b>	<b>J. Higgins</b>
The 2021-2022 Board Committee membership will be as follows: Finance – I. Berry, P. Liang and V. Vijay Governance – K. Arora, C. Harasym, and R. Sapra Human Resources – C. Balas, M. Parkin and R. Sapra Gazette Publishing Committee – P. Liang		
<b>BIRT the USC Board of Directors ratify the 2021-2022 Board Committees.</b>		

<b>Moved</b>	M. Parkin	<b>Second</b>	R. Sapra	<b>Approved</b>	Unanimous
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<b>4.2.</b>	<b>Board Chair Ratification</b>			<b>J. Higgins</b>	
<p>R. Sapra was the only candidate for Board Chair. The Directors were provided an opportunity to ask him questions about his proposal.</p> <p>M. St.Pierre inquired on what his priorities were as a Director. R. Sapra stated his desire to continue the progress the Board has made in terms of Equity, Diversity and Inclusion. K. Arora inquired to what improvements he believes the Board could make moving forward. R. Sapra stated that he would like to continue to work on EDI, as well as improve Committee transparency and communication. M. Reesor inquired to how he will ensure that Council is informed on Board issues. R. Sapra stated the importance of keeping Council informed through his attendance at the Council meetings and providing comprehensive reports.</p> <p><i>R. Sapra took over Chair duties following his ratification.</i></p>					
<b>BIRT the USC Board of Directors ratify Rahul Sapra as the 2021-2022 Board Chair.</b>					
<b>Moved</b>	C. Harasym	<b>Second</b>	P. Liang	<b>Approved</b>	Unanimous

<b>4.3.</b>	<b>Governance Committee Chair Ratification</b>			<b>J. Higgins</b>	
<p>C. Harasym was the only candidate for Governance Committee Chair. The Directors were provided an opportunity to ask him questions about his proposal.</p> <p>K. Arora inquired on how he would further the governance efforts made last year. C. Harasym stated that his goal is to stay on schedule with the Policy Tracker, and delegate a level of autonomy to each member to work on policies independently and bring them back to the committee as a whole.</p>					
<b>BIRT the USC Board of Directors ratify Chris Harasym as the 2021-2022 Governance Committee Chair.</b>					
<b>Moved</b>	V. Vijay	<b>Second</b>	K. Arora	<b>Approved</b>	Unanimous

<b>4.4.</b>	<b>Human Resources Committee Chair Ratification</b>			<b>J. Higgins</b>	
<p>M. Parkin was the only candidate for Human Resources Committee Chair. The Directors were provided an opportunity to ask him questions about his proposal.</p> <p>M. St.Pierre inquired how he plans to work with K. Pacheco on the employees return to work. M. Parkin stated that he will have constant open communication, and is willing to always make himself available.</p>					
<b>BIRT the USC Board of Directors ratify Matthew Parkin as the 2021-2022 HR Committee Chair.</b>					
<b>Moved</b>	V. Vijay	<b>Second</b>	P. Liang	<b>Approved</b>	Unanimous

<b>4.5.</b>	<b>Finance Committee Chair Ratification</b>			<b>J. Higgins</b>	
<p>V. Vijay was the only candidate for Finance Committee Chair. The Directors were provided an opportunity to ask him questions about his proposal.</p>					

C. Harasym inquired on his second semester exchange, and how he will manage the time zones. V. Vijay stated that he will be in Barcelona which is 5 hours ahead, but believes the flexibility of his class schedule will allow him to attend all meetings. P. Liang inquired if there were any areas from last year he would like to see improved on. V. Vijay stated the importance of not improving but sustaining as it is currently working very well.

**BIRT the USC Board of Directors ratify Vishal Vijay as the 2021-2022 Finance Committee Chair.**

<b>Moved</b>	M. Parkin	<b>Second</b>	C. Balas	<b>Approved</b>	Unanimous
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**5. Inquiries and Other Business:**

There were no further items for discussion.

**6. Adjournment of Public Meeting:**

**Motion to adjourn at 3:31pm.**

<b>Moved</b>	C. Harasym	<b>Second</b>	M. Parkin	<b>Approved</b>	Unanimous
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