

## Clubs Governance Committee Meeting Minutes

**Date:** October 9<sup>th</sup>, 2019

### Attendees:

#### *Non-voting Members:*

Neha Gulati – Clubs Policy Coordinator (Chair)

-Present

Noa Rapaport– Associate Clubs (Vice-Chair)

-Present

Declan Hodgins – Secretary-Treasurer

-Present

Jack Stebbing – Associate Governance

-Present

Ayma Aqib – Clubs Finance Coordinator

-Present

Nareesa Karmali – Clubs Operations  
Coordinator

-Not Present

Shari McIntyre – Student Organizations Advisor

-Not Present

Saku Seneviratne – Student Events Coordinator

-Present

#### *Voting Members:*

Faran Khalid

-Present

Kevin Lee

-Present

Raf Adeccassis

-Not Present

Ronit Sharma

-Present

Samantha Khaouli

-Present

Shehryar Aamir

-Present

Xinyu Zhao

-Not Present

### I. **Administrative Business**

#### A. Call to order

I. Meeting called to order by Chair Gulati at 5:31pm

#### B. Role Call

#### C. Agenda

I. Khalid/Sharma

II. Unanimous in favour

### II. **Presentations**

#### A. Robert's Rules Info Session -Hodgins

I. Brief overview of Robert's Rules provided by Secretary-Treasurer  
Hodgins to educate members on committee

#### B. CGC Roles and Responsibilities -Gulati

- I. Ensuring clubs adhere to the policies set out in the constitution
  - II. Fairness within the club system
  - III. Club related policies
  - IV. Club ratification
  - V. Sanctions
- C. Confidentiality

Coordinator Aqib entered meeting at 5:46pm

**III. Legislative Business**

- A. Clubs Election Policy
  - I. Khaouli/Aamir
  - II. Unanimous in favour
- B. Clubs Financial Procedures
  - I. Khalid/Aamir
  - II. Unanimous in favour
- C. Ratification Procedure
  - I. Gulati/Sharma
  - II. Unanimous in favour

**IV. New Business**

- A. Clubs Hearing and Sanctions
  - I. Gulati/Khalid
  - II. Unanimous in favour
- B. Clubs Support Committee Terms of Reference
  - I. Gulati/Aamir
  - II. Unanimous in favour
- C. General Club Procedures
  - I. Gulati/Khalid
  - II. Unanimous favour

**V. Adjournment**

- A. Meeting adjourned by Gulati at 6:36pm