Clubs Governance Committee Meeting Minutes

Date: October 9th, 2019

Attendees:

**Non-voting Members:**
- Neha Gulati – Clubs Policy Coordinator (Chair) - Present
- Noa Rapaport – Associate Clubs (Vice-Chair) - Present
- Declan Hodgins – Secretary-Treasurer - Present
- Jack Stebbing – Associate Governance - Present
- Ayma Aqib – Clubs Finance Coordinator - Present
- Nareesa Karmali – Clubs Operations Coordinator - Not Present
- Shari McIntyre – Student Organizations Advisor - Not Present
- Saku Seneviratne – Student Events Coordinator - Present

**Voting Members:**
- Faran Khalid - Present
- Kevin Lee - Present
- Raf Adecassis - Not Present
- Ronit Sharma - Present
- Samantha Khaouli - Present
- Shehryar Aamir - Present
- Xinyu Zhao - Not Present

I. **Administrative Business**

A. Call to order
   I. Meeting called to order by Chair Gulati at 5:31pm

B. Role Call
C. Agenda
   I. Khalid/Sharma
   II. Unanimous in favour

II. **Presentations**

A. Robert’s Rules Info Session -Hodgins
   I. Brief overview of Robert’s Rules provided by Secretary-Treasurer Hodgins to educate members on committee

B. CGC Roles and Responsibilities -Gulati
I. Ensuring clubs adhere to the policies set out in the constitution
II. Fairness within the club system
III. Club related policies
IV. Club ratification
V. Sanctions
C. Confidentiality

Coordinator Aqib entered meeting at 5:46pm

III. Legislative Business
A. Clubs Election Policy
   I. Khaouli/Aamir
   II. Unanimous in favour
B. Clubs Financial Procedures
   I. Khalid/Aamir
   II. Unanimous in favour
C. Ratification Procedure
   I. Gulati/Sharma
   II. Unanimous in favour

IV. New Business
A. Clubs Hearing and Sanctions
   I. Gulati/Khalid
   II. Unanimous in favour
B. Clubs Support Committee Terms of Reference
   I. Gulati/Aamir
   II. Unanimous in favour
C. General Club Procedures
   I. Gulati/Khalid
   II. Unanimous favour

V. Adjournment
A. Meeting Adjourned by Gulati at 6:36pm