



WESTERN ACCESSIBILITY COMMITTEE

POSITION DESCRIPTION

The Western Accessibility Committee is a USC peer support service dedicated to students with disabilities. The committee focuses on: raising awareness about the concept of accessibility and about the struggles faced by students with disabilities, making Western more accessible (both in its built environment and policies), acting as a voice for students with disabilities and helping to promote the resources Western offers to students with disabilities. We want to break stigma related to disability and promote values of dignity, independence, integration and equal opportunity.

All Western Accessibility Committee Executives are expected to:

- Attend scheduled meetings
- Offer meaningful insight and perspective on the content discussed at meetings
- Be familiar with and abide by USC and Accessibility policies
- Represent USC and Accessibility ideals not just during events but all the time
- Help run/volunteer at events

Positions

Events Director

- Work closely with the Accessibility Coordinator to help come up with ideas for, plan and run events
- Must possess excellent communication and organizational skills
- Effectively engage with individuals and groups in order to facilitate event planning and execution
- Have an understanding of the core concepts of Accessibility
- Keep a detailed budget of each event planned
- Other various tasks as requested

Marketing Director

- You must possess excellent communication skills
- Engage with a variety of groups on campus to promote any events we run
- Promote the Accessibility Committee as an organization
- Come up with ways to get people to come to our events
- Help develop positive relationships between the Accessibility Committee and the student body as well as other groups
- Help to manage social media account
- Help plan and facilitate marketing initiatives, educational campaigns, and various other posts
- Other various tasks as requested

Graphic Designer

- Experience with Photoshop/Adobe Illustrator and video editing is required
- May be responsible for event videography & photography if needed
- Creates graphics and promotional material for the Accessibility Committee including any logos, Banners, videos or other media we may need
- There may be times when there is not much work to be done as well as other times we need material right away. This will vary depending on the time of year and what events are running
- Other various tasks as requested