



Income Tax Clinic Volunteer

Income Tax Clinic Description

The Income Tax Clinic is operated under the University Students' Council and is a walk-in service available to all UWO students. We help you one-on-one with tax filing in March of every year.

In collaboration with the Community Volunteer Income Tax Program (CVITP) from the Canada Revenue Agency (CRA), the Income Tax Clinic is a free service for UWO students to complete their income tax and benefit returns.

The Income Tax Clinic is also a program that allows for student development, providing an environment to exercise and learn valuable skills such as teamwork, communication, and tax filing.

Volunteer Job Description

As a volunteer, you will be responsible for preparing income tax returns for UWO students who have a modest income and a simple tax situation, using tax software and filing them online.

The Income Tax Clinic will run on campus in March 2017.

We provide our volunteers with intensive training sessions and opportunity to give back to the UWO community.

What is expected of our volunteers:

Eagerness to learn.

Accuracy and attention to detail.

Previous taxation knowledge and experience are not required.

Attend training sessions.

In addition to training time, a minimum of **4 hours** of your time during the clinic is required.