

## University Student's Council Elections Committee

### *Elections Governance Committee*

- **Violation Investigator (x5)**
  - Will be trained in relevant areas of by-law 2, violation investigation protocols, and violation hearing procedures.
  - Will conduct investigations into candidate misconduct, under the direction and supervision of the Director of Election Investigations.
  - Will have the opportunity to run point on hearings, as assigned by the Director. This is with the exception of any and all hearings involving a slate, presidential candidate, or vice-presidential candidate.
  - Will draft violation reports that will be submitted to the CRO for review.
  - Will make presentations to the EGC regarding any and all hearings that are conducted.
  - Will assist the DRO and CRO in the preparation of an appeal of any investigation conducted by the Investigator.
  
- **Director of Finance**
  - Will act as a violation investigator second to their duties in management of candidate finances
  - Will act as the “secretary” of this sub-committee (SC). Essentially, will monitor progress of all initiatives and activities undertaken by Reimbursement Coordinator, in addition to initiatives tasked to the SC as a whole.
  - Will be well versed in relevant sections of by-law 2 and the Elections Finance Procedure document.
  - This will be considered a leadership position; Director will work with other SC Directors, the CRO, and the DRO to implement training protocols, in addition to strategic goal setting.
  - Will work with CRO to improve candidate expense reporting system
  - Will calculate, as set out in by-law 2, campaign spending and contribution limits.
  - Will make candidate information package that lays out campaign spending and contribution rules in a user-friendly manner.
  - Will make a brief presentation at the all candidates meeting explaining the function of this SC
  - Will fulfill the role of a violation investigator and take the lead on investigations pertaining to candidate finances
  
- **Reimbursement Coordinator**
  - Will assist the Director with all finance-related activities, as assigned by the Director.
  - Will ensure all candidate finance policies are being abided by.
  - Will fulfill the role of a violation investigator