



## DEFINITIONS POLICY

30 September 2015

USC Council

1. **Academic Year** means the period from September 1<sup>st</sup> of any calendar year until August 31<sup>st</sup> of the following calendar year.
2. **Act** means the Corporation Act, R.S. 1990, as amended from time to time and every statute that may be substituted for it.
3. **Affiliate** includes King's University College, Huron University College and Brescia University College.
4. **Appeal** includes any proceeding to set aside or vary any judgment of the decision making body appealed from.
5. **Arm's-Length Party** means any individual or group who is not a "Non-arm's length party".
6. **Board** means the board of directors of University Students' Council of the University of Western Ontario.
7. **Board Term** means the annual term of the Board, which shall coincide with the corporation's fiscal year, commencing June 1<sup>st</sup> and ending May 31<sup>st</sup>.
8. **By-laws** means the by-laws relating to the transactions and affairs of the Corporation, including By-Laws #1 through #6, and any other by-law adopted by the Corporation.
9. **Building on Campus** means any building owned/operated by the University of Western Ontario, except for student residence.
10. **Campaign Material** means any item, giveaway, design, sound, symbol or mark that is created or copied in any form in order to and/or likely to influence at least one vote to cast a ballot in favour or in opposition of a candidate.
11. **Campaign Period** means the designated days during which a candidate may campaign, as set by the Chief Returning Officer.
12. **Campaigning** means any attempt by an individual or organization to encourage a student to cast a ballot in favour or in opposition of a candidate. This may occur with or without campaign material.
13. **Candidate** means any individual or group of individuals that appears as a single political entity on the voting ballot.
14. **Case** means any appeal or any other proceeding before the Appeals Board. A case shall be referred to by its style of cause, which includes the name of the Petitioner, respondent, year, case number and subject matter.
  - i. *University Students' Council v John Smith, 2014:3 Election.*
15. **Collective Agreement** means the agreement between the University Students' Council of The University of Western Ontario and Canadian Union of Public Employees and its Local 2820.
16. **Council** means the legislative branch of the University Students' Council, the membership comprised of students.
17. **Day** shall include any day or days of the week, except for Saturday, Sunday, statutory holidays, and the Corporation's winter holiday closing period set by the Corporation.



18. **Designated Polling Station** means any electronic, or physical, polling station installed and under control of the Chief Returning Officer during balloting.
19. **Director of the Corporation** means a voting member of the Board of Director of the USC, as outlined in By-law #1.
20. **Distribute** means the dissemination of campaign materials by a candidate, or a non-arm's-length party, to any individual or group.
21. **Duly Called Meeting** means a meeting of a committee called pursuant to the Terms of Reference, regardless of whether or not quorum is met.
22. **Duly Constituted Meeting** means a duly called meeting where quorum is met pursuant to the Terms of Reference.
23. **Director** means a voting director of the Corporation.
24. **Endorsement** means supporting a candidate either verbally, or through the provision of materials, advertisements or non-financial donations.
25. **Executive Officers** means the President and any Vice-President (including the Communications Officer and Secretary-Treasurer), who comprise the leadership of the executive branch of the USC.
26. **Ex-officio** means a member by virtue of her office.
27. **General Manager** means the most senior member of the permanent administrative staff, reporting directly to the Board of Directors and fulfilling duties as describe in By-Law #4.
28. **General Meetings** means a Duly Called Meeting of a committee, or a Council meeting that is not the Annual General Meeting.
29. **Head of Executive Branch** means the President and CEO, who shall manage the General Manager day-to-day on behalf of the Board, who shall coordinate the affairs of the Executive Branch, and who shall represent the Executive Branch on the Council and Board of Directors.
30. **Intervening Third Party** means a third party who is not a petitioner or a respondent.
31. **Judgment**, when used in reference to the decision-making body, includes any judgment, rule, order, decision decree, or sentence.
32. **Legislative Branch** means the Council and its Standing Committees.
33. **Letters Patent** means the letters patent of the Corporation, as amended and supplemented by supplementary letters patent.
34. **Managing Director** means the most senior employees reporting directly to the General Manager who are responsible for directing various administrative and operational units within the Corporation to achieve the strategic direction set by the Board of Directors and Council.
35. **Member** refers to an individual holding any membership class of the Corporation:
  - i. **Voting Member** means an Ordinary Member of Council as defined in by-law #1.
  - ii. **Resource Member** means any individual who holds a position listed in subsection 4.03(3) of By-law #1 and who does not have voting rights at Council.
36. **Non-arm's-length Party** means an individual, group, or corporation who a Candidate knew, or reasonably ought to have known, who would assist that candidate with her campaign. An organization will be deemed to be non-arm's-length of a Candidate if the candidate is a member of the organization. Knowingly and actively distributing more than one of the same type of



campaign item to an individual shall result in that individual being deemed a non-arm's-length party.

37. **Observer** means any individual who is not a Member and who is in attendance at a meeting of Council.
38. **Prospective Candidate** means an individual or group of individuals who have expressed an interest in running in a USC Election, regardless of having submitted a Declaration of Candidacy. One shall be considered a prospective candidate up until the moment one submits a valid nomination form.
39. **Proxy** means an authorization of which a member has appointed a proxyholder to attend and act on the member's behalf at a meeting of the members.
40. **Regulations** means guidelines released by the Elections Committee indicating how the by-laws will be interpreted and applied.
41. **Simple Majority** means more than half of the votes cast, excluding blanks and abstentions.
42. **Signing Officer** means an employee of the Corporation who has authority to execute contracts and other documents on behalf of the Corporation pursuant to By-law #1.
43. **Slate** means a group of individuals that constitute a single political entity and run a single campaign.
44. **Spoiled Vote** means any ballot cast that is not a valid vote.
45. **Sponsorship** means a financial contribution made for the purpose of supporting a candidate's campaign.
46. **Strategic Vision** means the Corporation's long-term strategic plan.
47. **Student** means any individual undergraduate student of the University, or an Affiliate, regardless of full, part-time or special status.
48. **Two-Thirds Vote** means at least Two-Thirds (2/3) of the votes cast, excluding blanks and abstentions.
49. **University** means Western University, or University of Western Ontario.
50. **Union Employee** means any employee recognized as part of CUPE Local 2820 bargaining unit.
51. **Valid Vote** means any ballot that is cast with x number of candidates selected when the voter can legally select y number of candidates, and where  $y+1 > x > 0$ .
52. **Votes Cast** means the total of valid votes and spoiled votes.
53. **Winter Semester** means the session of the academic year starting in January and ending at the conclusion of the April exam period.