



Board Meeting 8

17/03/2016

A meeting of the University Students' Council Board of Directors was held on the above date in the USC Board Room a 1:00pm with the following present:

<u>From the Board:</u>	I. Jacobi (Chair), C. Maidment, I. Lalani, S. Helpard, , J. English, R. De Sequeira, S. Franchetto, H. Zafari
<u>From Management:</u>	S. Courtice, J. Armour, K. Pacheco, C. Passi
<u>Regrets:</u>	S. Kerr, P. Demarco
<u>Recording Secretary:</u>	N. Soave

CALL TO ORDER

The meeting was called to order by Mr. Jacobi at 1:08m.

DISCLOSURES OF INTEREST

There were no conflicts of interest declared for the meeting.

COMENTS FROM THE CHAIR

We passed the budget via email, great work! Mark Farfan is with us today he is a new board member, and will be observing to learning how the board works as part of his transition. The chair accepted the position of Secretary-Treasurer of the USC, and as such has decided to step down from his role as chair effective immediately. The Vice Chair will assume the role of chair. There is a conflict between the Job Description of Vice Chair and the By-Law, to cover our bases we will hold an election for interim chair until end of the fiscal year.

H. Zafari was acclaimed, and approved unanimously as an interim chair to run the election for chair.

Motion to approve H. Zafari as chair moved by I. Jacobi, Second R. De Sequeira passed unanimously.

Motion to approve S. Franchetto moved I. Jacobi, S. Helpard second. Approved unanimously. S. Franchetto abstained.

The board would like to thank Isaac for his leadership over the last 2 years, citing that he has improved this board in many ways and we were lucky to have him with us! His presence at the board table as chair will be missed, but we are looking forward to working with him next year. Thank you Isaac.

The Board went in camera at 1:12pm I. Jacobi moved second H. Zafari, passed unanimously.

The Board returned to public session at 3:18pm

CHANGES TO AND ADOPTION OF THE AGENDA

The agenda was adopted with amendments to item 9.1 .

Moved S. Helpard second R. De Sequeira Approved unanimously

APPROVAL OF MINUTES

Motion to approve the minutes from the February 26th 2016 meeting was moved to the next meeting for approval.

Moved S. Helpard, Second H. Zafari. Passed unanimously

REPORTS FOR BOARD ACTION

1. Policy Plan Update, Draft

Mr. Jacobi provided a presentation on the Policy Plan Update for the board of directors (See attached). This is an amazing step forward on the policy for this organization.

The former Chair and President fielded questions on the Policy Plan.

Motion to approve the Policy Plan in draft, Draft moved by I. Jacobi, Seconded by R. De Sequeira, passed unanimously

2. Advisory Committee Motion

Motion to review this document passed unanimously.

The President provided an explanation on the Advisory Committee Motion, and terms of reference that the board reviewed in the meeting. The goal of this group was to support the President, Board, and Board Chair in their efforts.

The President and Managing Director, Government Services fielded questions on this matter. Most questions focused on recruitment

Motion to approve the Advisory Committee Terms of Reference and task staff to operationalize the recruitment. Moved by I. Jacobi, Seconded by S. Helpard, passed unanimously

REPORTS FOR INFORMATION AND DISCUSSION

1. Report of the HR Consultant

- a. The HR consultant is working along her timeline to complete the GM Hiring Process. The consultant is also consulting with staff members, and outside stakeholders to inform the job application process. We have followed the timeline to this point.

2. Report of the President

- a. The Current President welcomed the incoming president to the board! See attached report for more detail (Get this from Sophie). The Propriety and Finance Committee received the report and were happy with our progress in a few areas.
- 3. Report of the General Manager
 - a. See attached for more information. An update on the transition of the General Manager, the board will be presented with a transition document shortly.

The General Manager fielded questions regarding her report, specifically on the staff model of the Spoke and Wave.

- 4. Board Corporate Governance
 - a. NA
- 5. Budget Update
 - a. It has been passed, going to the board of governors in April for final approval
- 6. Board Retreat Report
 - a. See attached report. The President outlined that this was a summary of the day.

Moved by R. De Sequeira, Seconded by C. Madiment, passed unanimously

INQUIRIES AND OTHER BUSINESS

The board requested that business unit strategies would be brought to the board soon. Reminder to mentor the new board members, and help them wherever possible.

ADJOURNMENT OF CONFIDENTIAL BOARD MEETING

The Board adjourned on motion, by consensus at 3:05pm.

Moved I. Jacobi second C. Maidment CARRIED

Secretary

Chair