



**BOARD MEETING # 3 2015-2016**

October-16-15

*A meeting of the University Students' Council Board of Directors was held in the USC Boardroom on the above mentioned date.*

From the Board: *I. Jacobi (Chair), C. Maidment, P. Demarco, I. Lalani, S. Helpard, S. Franchetto, H. Zafari, S. Kerr.*

From Management *S. Courtice, J. Armour, C. Passi*

Guests *Mr. Bruce Palmer (Managing Director, Insurance Services at Ontario Medical Association / CEO at OMA Insurance Inc.)*

Regrets: *J. English, C. Clarke*

**1. CALL TO ORDER**

*I. Jacobi called the meeting to order at 2:05 p.m.*

**2. DISCLOSURES OF INTEREST**

*No conflicts of interest were disclosed.*

**3. CHANGES TO AND ADOPTION OF THE AGENDA**

*The agenda was adopted.*

*Moved by P. Demarco, second by I. Lalani. Approved*

**4. APPROVAL OF THE MINUTES**

*There were no minutes to approve for this meeting.*

**5. COMMENTS FROM THE CHAIRPERSON**

*I. Jacobi informed the Board that the next meeting of Council will take place on October 28<sup>th</sup>, 2105. I. Jacobi further mentioned that there would be an addition to the Agenda for the Board meeting relating to updates to the Board with respect the Budget.*

**6. PRESENTATIONS**

**6.1 *Mr. Bruce Palmer – Risk Management***

**7. ELECTION OF BOARD MEMBERS TO BOARD STANDING COMMITTEES**

*Deferred until Terms of Reference could be completed.*

## **8. REPORTS REQUIRING BOARD ACTION**

### **8.1 Gazette Publishing Committee Terms of Reference Approval**

*The Gazette Publishing Committee Terms of Reference had been approved in principle during the previous Board meeting. The Board was seeking to approve the document in full*

*S. Helpard asked the Board whether a Gazette volunteer could act on the Gazette Publishing Committee, given the parameters with respect to the at-large position on the Committee; S. Courtice advised that they could not hold a position in the Gazette Publishing Committee.*

*C. Maidment asked for further information relating to the selection process for the external members of the Gazette Publishing Committee would take place.*

*S. Courtice advised that for this year, the selection process would rely on existing membership from the Advisory Committee from last year. In future years, the Editor and Chief, the USC President would collaborate to bring forward names to fill the positions on the Gazette Publishing Committee.*

*S. Franchetto asked whether the role of the Chair of the Gazette Publishing Committee was large given the role of the Chair around the budget for the Gazette.*

*S. Courtice advised that the expectation for the Chair to assist with budget planning was realistic.*

*P. Demarco asked how the undergraduate at large position was being filled, whether this would involve a nomination committee and what the plan would be for approving the individuals.*

*S. Courtice advised that there was one undergraduate student still serving on the committee for this year, and a nomination committee would be set up to fill roles in the near future.*

*Moved by H. Zafari second by P. Demarco. Approved*

## **9. REPORTS REQUIRING BOARD ACTION**

### **9.1 Report of the President -- Sophie Helpard**

*Ms. Helpard discussed the following projects with the Board of Directors:*

- Discussed the partnership with Western University with respect to the death of student Andrea Christidis.*
- The President will be making her State of the USC address on November 4<sup>th</sup>, 2015 in the Mustang Lounge.*
- The Affiliate Agreement is up for renewal, and the President's team will be looking into how best to review the Agreement. The president would like to hire an independent reviewer to look over the Agreement and work through a consultation process.*

### **9.2 Report of the General Manager -- Cathy Clarke**

*Ms. Helpard spoke on behalf of the USC General Manager, Cathy Clarke. She directed them to review the GM report that was submitted for the Board's consideration.*

### **9.3 Board and Corporate Governance -- Jonathan English**

*Ms. Helpard spoke on behalf of the Secretary Treasurer, Jonathan English, mentioning that his report would be written and distributed to the Board upon his return.*

**10. INQUIRIES AND OTHER BUSINESS**

*No inquiries or other business to note.*

**11. IN CAMERA SESSION**

**12. ADJOURNMENT OF THE MEETING**

*Meeting was adjourned by consensus at 4:35p.m.*

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*Secretary*

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*Chair*