



## 2015/2016 Board of Directors

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1<sup>st</sup> Meeting of the 2015/2016 Board of Directors  
2:30 p.m. September 25th, 2015  
UCC 377, University Community Centre

### AGENDA

- 1) Call to Order
- 2) Disclosures of Conflicts of Interest
- 3) Adoption of Agenda
- 4) Approval of Minutes
- 5) Comments from the Chair
- 6) Approval of the Chair and Vice-Chair Terms of Reference
- 7) Election of the Vice-Chair
- 8) Election of Board Members to Board Standing Committees
  - a) *Finance*
  - b) *Governance*
  - c) *Human Resources*
  - d) *Agenda Committee*
  - e) *Nomination & Appeals Board Members (3)*
- 9) Reports for Information and Discussion:
  - 9.1 *Report of the President -- Sophie Helpard*
  - 9.2 *Report of the General Manager -- Cathy Clarke*
  - 9.3 *Board and Corporate Governance -- Jonathon English*
    - a) *Summer Governance Work Update*
  - 9.4 *Assumption Adjustment Agenda Report -- Jonathon English, Carrie Passi*
  - 9.5 *Capital Process and Procedure Report*
  - 9.6 *Q1 Financial Update -- Jonathon English, Carrie Passi*
- 10) Reports requiring Board Action
  - 10.1 *Financial Review and Analysis:*

- a) *Year End and Audit Process* -- *Sophie Helpard, Jonathon English, Carrie Passi*
- b) *Cash Flow Policy* -- *Sophie Helpard, Jonathon English, Carrie Passi*
- c) *Purchasing Policy* -- *Jonathon English, Carrie Passi*

11) **Inquiries and Other Business**

12) **Adjournment of Public Meeting**