



STANDING COMMITTEE REPORT TO COUNCIL

MEETING DATE: September 9, 2014

Time and Location:	5:30pm, USC Board Room
Author:	Jack Litchfield LTPB Committee Chair
2014-2015	
Attendance:	Litchfield, Jack (Chair) Sussman, Drew (Vice-Chair) Dodgson, Derek Long, Eugene English, Johnathan Zhang, Johnny Gene, Mathew Ezz, Moustafa Sussman, Nate Ainsworth, Samuel
Regrets:	Chen, Alex Carmen, Jake
Absent no Regrets:	Lesarge, Johnathan
Observers:	Helfand, Matt – USC President Lalka, Andrew – USC VP Finance Krizzly, Jacob – Governance Officer Montaya, Pier – Student-at-large Bejan, Andrea – Student-at-large Glista, Alex – Student-at-large Lim, Mike – Student-at-large

Item #0 – Meeting Date Setting

Recommendation: that council receive the following as information:

The long-term planning and budget standing committee of council has elected to convene on Wednesdays at 7pm with a preference for the first Wednesday of each month. Additional meetings may be scheduled at the discretion of the chair.

Item #1 – Initiation of the Strategic Planning Process and Inception of the Strategic Planning Steering Committee

Recommendation: That council approve the striking of the Strategic Planning Steering Committee as outlined in MOTION 3 of the September 24, 2014 USC meeting agenda and appendix.

Summary:

The LTPB was presented with the board of governors agenda report and a draft of the posted motion. The committee received a presentation from the USC President and VP Finance outlining the strategic planning process and the purpose of the steering committee.

The Strategic Planning Steering Committee will serve as a project group and oversight committee for the writing of the USC's 3 year strategic plan. This process will take place under the oversight of the LTPB.

Legislative History:

The USC writes a strategic plan every 3 years. Since the writing of the last strategic plan the USC has undergone significant structural change. These changes have altered the long-term planning process requiring subsequent adjustments to the structuring and terms of reference of the LTPB and its subsidiary committees.

Discussion:

The committee fostered concerns about the relationship between the LTPB and the Long-Term Planning Steering Committee. These concerns related to the Long-Term Planning Review Sub-committee. (a subsidiary of the LTPB) Motion 3 purports to make the Strategic Planning Steering Committee synonymous with the Long-Term Planning Review Sub-committee. This would eliminate any issues of redundancy in the conflicting terms of reference. The issue stems from changing the finance committee into the LTPB without changing the terms of reference of the sub-committees.

There were also concerns about the role of the steering committee in actually writing the strategic plan and whether this would supplant power from the LTPB in directing the strategic plan. This concern was mitigated because the steering committee still has to report to the LTPB.

Financial Implications:

N/A

Attachments:

Motion #3 – USC MTG September 24, 2014

Item #2 – Selection of Council Representatives for the Strategic Planning Steering Committee

Recommendation:

That council receive the following as information, and entertain the election of a representative for the Strategic Planning Steering Committee.

Summary:

The LTPB is entitled to elect two (2) members from its membership to sit on the Strategic Planning Steering Committee. One of these seats falls to the vice-chair of the LTPB (Drew Sussman), the second seat is open to a member of the committee to act in support of the vice-chair. If the committee should not elect two representatives then the second representative can be elected from the committee of the whole. (council)

The LTPB only selected the vice-chair to sit on the steering committee. In the absence of a second representative it falls to council to elect the second representative.

Discussion:

The LTPB discussed the implications of only selecting one committee member to sit on the steering committee. It was brought to the committee's attention that sitting on the steering committee would be accompanied with an obligation to withhold opinions during LTPB discussions of the strategic plan. As the committee only numbers twelve (12) members we deemed it unwise to appoint two representatives. It was also brought to the committee's attention that should council not elect a representative, a student-at-large could be selected to sit on the steering committee.

Financial Implications:

N/A

Attachments:

N/A

Author:	Jack Litchfield LTPB Chair
Financial Review:	N/A
Other Standing Committees:	Governance and Agenda for Approval
Legislative or Legal Review:	Consultation of the Governance Officer
Standing Committee Chair:	J.L.