



EXTERNAL JOB POSTING
May 21st, 2014

Accounting Manager
Full-time Permanent Position

The University Students' Council of the University of Western Ontario is seeking an Accounting Manager for the Financial Services Department on a full-time permanent basis. This position is not within the Collective Bargaining Unit and is classified as a non-union position. This is a new position and thus will be evaluated on a regular basis over the next twelve months.

Reporting to the Controller, Financial Services, the successful candidate will ensure the operation of the day to day finance functions at the USC including full-time payroll, month end reconciliations and the completion of financial statements. This role will provide support to the Controller, Financial Services and provide guidance to the Finance Department Staff. The ideal candidate will be highly motivated to work in a fast-paced environment, be extremely well organized, detail oriented, have strong interpersonal skills and excellent time management skills. The successful candidate must be able to maintain a high level of confidentiality and ensure compliance with all applicable financial legislation.

The successful candidate will have a degree or diploma in accounting and a minimum of five years accounting experience at a management or supervisory level. Must demonstrate a positive, inclusive attitude, superb interpersonal skills, and organizational skills. Working knowledge of accounting software and experience with SAGE/ACCPAC is an asset. Preference will be provided to those with or working towards a professional accounting designation (CGA; CPA,CMA;CPA,CA).

Hours of work are 8:30 am – 4:30 pm from Monday to Friday however these hours will fluctuate during peak periods the hours of work may be adjusted to accommodate increased work load. Occasional work outside of these hours may be required.

Please contact the Human Resources Manager for a copy of a full job description.

Please forward resume for review by Wednesday June 4th, 2014 at 4:30 p.m. to:

**Human Resources Manager
University Students' Council of The University of Western Ontario
Room 340, UCC Bldg
London, ON N6A 3K7
FAX: (519) 661-2094
Usc.jobs@westernusc.ca**

Please note that both the Corporation is currently accepting resumes from USC Employees as well as external candidates.

Only those deemed qualified will receive notification of interview

The University Students' Council of the University of Western Ontario is an equal opportunity employer.

The USC is committed to providing accommodations to those with disabilities. If you require an accommodation, we will work with you to meet your needs.