



STANDING RESOLUTIONS OF COUNCIL 2017

29 November 2017

Council

This document contains the standing resolutions of Council currently in effect. Standing resolutions are motions passed through Council not for the purposes of amending policy (i.e., a motion to amend elections procedures) or issuing a directive (i.e. tasking an Executive to return with certain information) but have a legislative effect on the USC's operations. These standing resolutions may be referred to as Council's "common law."

Each resolution is listed by its unique number and contains the date the resolution was passed. Each resolution will also list the expiry date of the resolution should such a date exist. For all other standing resolutions the expiry date shall be marked as "in perpetuity."

Resolutions will remain in this list until they expire, at which time they shall be removed unless Council moves the resolution again. Resolutions marked as "in perpetuity" will remain in effect until such time as they are appealed by Council or becomes redundant (i.e. a resolution concerned with external leadership positions is redundant if there are no external leadership positions available).

Note on motion numbers: Each that comes through Council has a unique number. The key for these motions is as follows:

- Example C11/12.3.2.2
- C11 Council, 2011/2012 Year
- 12 Meeting Number – the 12th meeting for the 2011/2012 year
- 3 The motion number in that meeting
- 2 Primary Amendment – notes this is the second primary amendment to the motion
- 2 Secondary Amendment – notes this is the second secondary amendment to the motion

Resolutions



OUSA Elections

<u>C17/S.5</u>
Effective Date: 29 November 2017
Expiry Date: in perpetuity

Whereas, in the past there has been a high number of candidates running for OUSA election by Council;
Whereas, during the initial voting period it can be challenging for members of Council to remember the name of every OUSA candidate;

Whereas, in the event of a second round of voting, significant time has passed after the first round of votes have been counted, and it is exceedingly challenging for members of Council to remember names of the candidates if they have already left the Council meeting;

Whereas, the integrity of the OUSA election process is jeopardized when Councilors are not certain of who they are voting for in the election;

Be it resolved, during Council meetings where OUSA representatives are elected, the following will be distributed to Councilors before the candidates speak:

- A list of names of all candidates in the election
- A picture of the candidate beside their name



Council Meeting Social Media Announcements

<u>C17/S.2</u>
Effective Date: 16 July 2017
Expiry Date: in perpetuity

Be it resolved that it be a Standing Resolution of Council, in perpetuity, in advance of every Council meeting an announcement be posted to the USC social media accounts, and following the meeting a debrief be posted to social media. Both in whatever form the USC executive deems fit.



Executive Appointments

<u>C17/S.4</u>
Effective Date: 30 November 2016
Expiry Date: in perpetuity

Whereas; the nature of executive appointments are problematic for a variety of reasons, including but not limited to a lack of transparency, accountability, and a fair process;

Whereas; executive appointments are usually to committees of large significance, are presently not public, and often outlast the terms of the executive who appointed them, more structure and oversight is needed;

Let it be resolved; Council adopt the following as a Standing Resolution:

“Any committee position within Western University that handles academic or campus affairs, where the USC Executive would have previously appointed a student who is not an executive member, to be subject to an open call for nominations and/or applications;

The USC Executive will select the top five (5) applicants, or top three (3) if fewer than five apply, in accordance with standing Human Resource policies and will forward their names as candidates to Council.

Each candidate will have three minutes to highlight their credentials after which the USC Council shall make the appointment(s) by a preferential ballot election. Council elections will have a 2-minute question and answer period allotted to each candidate to field questions from Council, wherein all candidates answer the same question.

Prior to each election outlined above, the USC Executive (or their designate) shall present information to Council on the role and responsibilities of the position being elected.

Let it be further resolved; That the USC Representative to the Student Services Committee be selected by a hiring panel consisting of the USC President, Vice President and 1 Councillor to ensure proper skill alignment with the role, and this selection be ratified by Council.



Executive External Leadership

<u>C12/13.8.5</u>
Effective Date: 16 March 2013
Expiry Date: in perpetuity

Be it resolved that, members of the Executive must obtain the permission by majority vote of the Council prior to running for any external representation position that would require the USC to cover the costs, or even partial costs, of such a position;

Be it further resolved that, members of the Executive must submit, to Council, a proposal as to why it is beneficial to the USC, and its students, to take on additional responsibilities (and related costs) at an outside organization;

Be it further resolved that, the Executive Terms of Reference be modified to reflect this change.



Budgetary Practices

<u>C12/13.8.6</u>
Effective Date: 16 March 2013
Expiry Date: in perpetuity

Be it resolved, the USC adopt the following budgetary practices:

- Any increase beyond inflation in the USC Base Fee and Admin Fee must be directly tied to the provision of a specific service.
- Any budgets will feature a true costing of the PVP lines to accurately reflect their costs to the organization.
- The USC will adopt a 4 year cycle that is tied to the USC's strategic planning process.



Partnership Agreements

<u>C11/12.8.6</u>
Effective Date: 29 February 2012
Expiry Date: in perpetuity

Be it resolved, the Vice-President be directed to write partnership agreements for all existing relationships with community partners.

Be it further resolved, all future relationships established in the Vice-President portfolio begin by the drafting of a partnership agreement between the Vice-President on behalf of the USC with the external organization(s) involved.



Awareness Training

<u>C11/12.7.1</u>
Effective Date: 25 January 2012
Expiry Date: in perpetuity

Be it resolved, the USC will offer Ally and I Know Someone (or a similar awareness education program) training workshop to the members of the Council.

Be it further resolved, the USC will offer the training workshop at least once per Council term.



Fee Increase By Inflation

<u>C11/12.1.5</u>
Effective Date: 30 March 2011
Expiry Date: in perpetuity

Be it resolved, in the creation of the USC's Annual Budget the USC Secretary-Treasurer uphold the policy of the organization to automatically increase all USC non-tuition student organization fees by the rate of inflation noted on the fee schedule.

Be it further resolved, the Secretary-Treasurer make recommendations, in the form of a revised fee schedule, to the budget sub-committee of Council as to which fees should not be increased by inflation and which fees should be increased greater than inflation with appropriate rationale.



Quarterly Budget Revision

<u>C10/11.8.5</u>
Effective Date: 12 January 2011
Expiry Date: in perpetuity

Be it resolved, the Secretary-Treasurer present an amended budget to the University Students' Council following the first fiscal quarter (Q1) of each year. The amended budget will show revised line allocations, but cannot and will not change the amount of student fees levied on students.

Be it further resolved, amendments to the budget are first presented to the according standing committee of Council. Once approved, the amended budget would go to Council for final approval.

Be it further resolved, amendments to the budget approved following Q1 replace estimates from the budget approved in March in an effort to better reflect updated and timelier expectations for USC operations and programs.



Non-Profit Collection of Personal Information

<u>C10/11.7.8</u>
Effective Date: 24 November 2010
Expiry Date: in perpetuity

Be it resolved, an approved USC-affiliated fundraiser may collect student information beyond name and email address if they meet the following requirements:

1. They are a registered non-profit under the Canada Revenue Agency Charity Listings.
2. They must provide written assurances that the collected information remains private and is not sold or distributed to another party.
3. And, they must provide the ability to prevent any further contact from the organization outside the stated purpose for which they provide the initial information.



Gazette Budget

C16/10.3
Effective Date: 1 April 2016
Expiry Date: in perpetuity

Be it resolved, that a standing resolution of Council be created stipulating that:

- The detailed Gazette Annual Budget be included in every USC Annual Budget with line-by-line breakdowns of all money spent that year, and all projected to be spent in the following year.
- The Gazette provide a special budget presentation to Council each year (similar to the special budget presentation from CHRW), where Councilors have the opportunity to discuss and it ask questions to the Managing Editors.

Context and Enactment

1. Documents Repealed – N/A
2. Supporting/Related Documents – N/A
3. Date Passed – 27 January 2016
4. All Previous Amendments – 2 March, 2016, 27 January 2016, 16 March 2013, 29 February 2012, 25 January 2012, 30 March 2011, 12 January 2011.