Board of Directors Committee Report
Meeting Date: March 10th, 2016

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<td>Author:</td>
<td>Chris Maidment</td>
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Meeting Summary:

The Finance committee met on January 26th to discuss the USC budget. The committee provided initial comments and suggestions which were incorporated into the final budget. Below are some of the topics discussed during the meeting.

- **Occupancy Fee**—discussed the rationale for not charging each individual business unit occupancy and it can understate performance in some cases.
- **Over-collection of Past Fees**—asked questions regarding how the error occurred and ensure similar errors will not occur in the future.
- **Revenue Assumptions**—spent considerable time question management on the accuracy of revenue assumptions. Asked management to conduct a sensitivity analysis for the USC Operations to show a worst-case scenario for next year.
- **Business Units or Services**—debated whether specific units of the USC should be considered a business unit or a service. (Should the unit be expected breakeven, make a profit or make a loss). Strategic Plan should help clarify this. The board should also further discuss this conflict at a future strategy meeting.
- **Fee Reduction**—members debated whether a fee reduction is appropriate or whether the USC should try to build a larger surplus in case of a downturn.
- **Salaries**—discussed rationale for attributing salaries to specific units. This method better reflects the costs incurred by individual units.
- **Accountability**—discussed ways to ensure accountable for student/full-time staff. Issue to be brought up with the full board later.

Overall, the committee was pleased with the draft budget and the new format presented.