

# CONSTITUTION OF THE FUN CLUB

## Article 1 – Name

The club's official name will be "THE FUN CLUB", and may be referred to as "TFLUB". No other name will be used in the advertisement or representation of the club.

Campus Issues 09-11-23 3:47 PM

**Comment:** A Club Name should be an honest representation of what the club is about.

## Article 2 – Club Mandate

The club's mandate will be as follows:

- (1) **Mission:** The Fun Club exists to provide exciting and unique opportunities for group student enjoyment, and community building. The Fun Club will strive to bring students together from diverse backgrounds, and to unite them under the common objective of having fun.
- (2) **Strategy:** The Fun Club will hold unconventional social events that are tailored to thrill-seeking students, and which result in unique and memorable experiences.
- (3) **Vision:** to create community amongst students and to impart members with fun memories that will last a lifetime.

Campus Issues 09-11-23 3:49 PM

**Comment:** It is not necessary to be detailed about what events will be run. Event planners from year to year will have different ideas, but here you want to outline the underlying principle that will guide programming.

Campus Issues 09-11-23 3:51 PM

**Comment:** The USC exists to benefit students, so a club operating with USC resources must also have a vision that benefits students.

## Article 3 – Membership

- (1) The club's membership is open to all undergraduate students at the University. The club's membership cannot be exclusive and must be open to all undergraduate students;
- (2) Any non-undergraduate student members, including staff members, do not have voting rights;
- (3) Executive members, voting and non-voting, shall be undergraduate students; and,
- (4) Each club member shall abide by the conflict of interest provisions written in the Clubs Policy: Club Operating Policies.

## Article 4 – Executive & Executive Responsibilities

There shall be an Executive Committee.

- (1) There will not be less than five (5) Executive members at any one time that fulfill the following functions:
  - a. The President will:
    - i. Oversee the other members of the executive in fulfilling their responsibilities;

Campus Issues 09-11-23 3:41 PM

**Comment:** An executive position has been added, so now there are 5 positions.

- ii. Chair all meetings;
  - iii. Have USC Finance Office signing authority for the club; and,
  - iv. If absent, assign an executive with all the responsibilities of the President..
- b. The Secretary will:
- i. Record votes and minutes of all meetings;
  - ii. Give or cause to be given notice of all meetings; and,
  - iii. Act as Chief Returning Officer
- c. The VP Events will:
- i. Organize club programs, activities and events in accordance with its Constitution's mandate;
  - ii. Have USC Finance Office signing authority for the club;
  - iii. Be responsible for submitting event proposals through Eventsnet;
  - iv. Be responsible for adhering to all terms and conditions set forth by the Student Organizations Advisors; and,
  - v. Act as chairperson the Social Committee.
- d. The VP Funance will:
- i. Oversee all financial dealings of the club;
  - ii. Keep complete records of all financial dealings of the club; and,
  - iii. Have USC Finance Office signing authority for the club.
- e. The VP Community will:
- i. Develop relationships for The Fun Club with other groups in the University community that run events;
  - ii. Research fun event ideas being run by diverse groups; and,
  - iii. Sit on the Social Committee.

Campus Issues 09-11-23 3:40 PM

**Comment:** You can add responsibilities to a position, so long as they don't conflict with other responsibilities, or with clubs policy.

Campus Issues 09-11-23 3:40 PM

**Comment:** You can give this position any name you chose.

Campus Issues 09-11-23 3:46 PM

**Comment:** Positions can be added to the executive, so long as they don't conflict with the required basics of the other positions.

**Article 5 – Meetings**

- (1) The club's quorum for meetings shall be thirty (30) percent of the total membership.
- (2) At least three (3) general meetings shall be held during each school year, including the Annual General Meeting.
- (3) At least one general meeting will be held in February, for which the sole purpose shall be to review The Fun Club's constitution, and discuss long term goals and objectives for the club.

Campus Issues 09-11-23 3:47 PM

**Comment:** Quorum can be as little as 20%, but it can also be more if desired.

Campus Issues 09-11-23 3:51 PM

**Comment:** An additional meeting has been added here.

**Article 6 – Elections**

- (1) Elections shall be carried out in accordance with the executive election provisions in Clubs Policy: General Club Procedures.
- (2) A successful candidate in a club Executive election will be declared by a simple majority.

#### **Article 7 – Amendments**

- (1) Any amendments to this constitution must be made in accordance with the constitution amendment provisions in Clubs Policy: General Club Procedures.
- (2) Any proposed amendments will be emailed to the club’s membership at least one week before they are to be discussed at a general meeting.

Campus Issues 09-11-23 3:53 PM  
**Comment:** This is not a part of the template, but it can be added, as it does not conflict with the procedure referenced.

#### **Article 8 – Member Removal**

- (1) Club members may only be removed from the membership in accordance with the member removal provisions of Clubs Policy: General Club Procedures.

#### **Article 9 – Refund Policy**

- (1) Membership fee refunds shall be given in accordance with the membership fee refund provisions of Clubs Policy: General Club Procedures.

#### **Article 10 – Conflict Resolution**

- (1) A club member may only seek assistance or guidance from the USC Clubs Governance Commissioner after the member has been unable to resolve an issue with the executive members.

#### **Article 11 – Agency Clause**

- (1) The Fun Club is not an agent of the University Students’ Council of the University of Western Ontario (the “USC”), and its views and actions do not represent those of the USC.
- (2) The Fun Club and its members are not permitted to sign contracts on behalf of the club or the USC.

Campus Issues 09-11-23 3:55 PM  
**Comment:** This section is essential, and should not be altered in any way.

#### **Article 12 – Committees**

- (1) Social Committee
  - a. The mandate of the Social Committee shall be to develop ideas for fun social events that increase community amongst members, and to assist in the execution of such events.

Campus Issues 09-11-23 3:56 PM  
**Comment:** An additional article has been added here regarding “committees”. There are several additional things you could define about your club in your constitution, so long as it doesn’t conflict with other policy.

b. The Social Committee shall be composed of:

- i. the VP Events, as chairperson;
- ii. the VP Community Affairs; and,
- iii. ten members at-large.

(a) Members-at-large shall be selected through an open application process organized by the VP Events, which shall open after the first general meeting, and close no later than October 1<sup>st</sup>.

(2) Financial Planning Committee

a. The mandate of the Financial Committee shall be to evaluate current spending practices, and collect member input on spending priorities for fun events.

b. The Financial Committee shall be composed of:

- i. the VP Finance, as chairperson; and,
- ii. ten members at-large.

(a) Members-at-large shall be selected through an open application process organized by the VP Finance, which shall open after the first general meeting, and close no later than October 1<sup>st</sup>.