AGENDA REPORT TO BOARD OF DIRECTORS

MEETING DATE: SEPTEMBER 12TH, 2014

Item:	Chairperson Election Procedure
Presenter:	Andrew Lalka, Secretary-Treasurer
Purpose of Report:	For Information
Item #:	4

Background:

The Board of Directors is required to elect a chairperson at their first regular meeting of the year. The duties of the chairperson are attached to this memo for information, as are some materials from candidates for chair.

.**Report:**

The election will be chaired by the Secretary-Treasurer. Only those voting members present for the meeting are eligible to vote.

Election Procedure

1. The following members have expressed their interest to stand for election to the Chair: Hirad Zafari, Isaac Jacobi, and Domenic Bitondo. Candidates were given the opportunity to provide the Board with a CV and cover letter in advance of the meeting. The chairperson shall call for additional nominations at the meeting.

2. Each candidate will be given up to 5 minutes to speak to their qualifications for the position. Speaking order will be determined by random draw before the meeting. Directors will have the opportunity to ask each candidate questions, with a time maximum of 10 minutes per candidate.

3. Once presentations and questions are complete, members will be asked to vote via a secret, preferential ballot as per the procedure in the By-Law. A ranked ballot requires members to rank candidates form (1) most preferred to (3) least preferred. You must rank all candidates.

4. The Secretary-Treasurer and Managing Director, Government Services will tally the results and report them to the Board. At that point, the new Chairperson will take over the meeting.

Legislative History:

- By-Law #1, section 8.03, Election of the Board

Sign-Offs:

Board Chairperson Review:	TBA, Chairperson	
USC General Manager Review:	Cathy Clarke, General Manager	
Legislative Review:	Andrew Lalka, Secretary-Treasurer and Scott Courtice, Managing Director Government Services	